

ALLERTHORPE PARISH COUNCIL

**Unconfirmed Minutes of the Parish Council Meeting (No 175) held in the
Village Hall
on Monday 27th January 2020 at 7.30pm**

Present:

Laura Brennan	Chairperson
Bev Butler	Parish Councillor
Noel Brennan	Parish Councillor
Clare Metcalfe	Parish Councillor
Angela Batty	Parish Councillor
Sim Wilkinson	Parish Councillor
Jane Smith	Clerk

2 members of the public

175.1 Apologies and Welcome

Debbie Forster Parish Councillor

The Chairperson welcomed everyone present.

175.1a Pre-meeting submission by parishioners in attendance

None.

175.2 Declarations of pecuniary and non-pecuniary interests, including any dispensations of pecuniary interest

None

175.3 To confirm minutes and notes of the previous meeting

The minutes of meeting 174 held on 25th November 2019 were accepted as a true record apart from a bank balance total being incorrect in minute number 174.VH 4. which should read £14,895. This was proposed by Mrs Butler seconded by Mrs Brennan and signed by the Chairperson.

175.4 To appoint a Vice-Chair: It was decided to ask Ms Forster if she would be prepared to take this office.

To appoint a Neighbourhood Watch Co-ordinator: Mr Wilkinson agreed to do this.

175.5 General Information/Correspondence

- a. Meet the Police and Crime Commissioner. Mr Wilkinson will attend one of the meetings.
- b. Email from Parishioner regarding the poor state of Waplinton Lane – full of potholes and being used inappropriately by large In-Turf lorries and also by delivery vans using it as a cut through to Thornton.
Ms Forster had spoken to the Council who stated that the road was last inspected on 3rd Dec. 2019 and some potholes filled in. After much discussion it was decided that the Chairperson would speak to her contacts at In-Turf requesting the lorries to slow down and to inform the Parish Council, who would then inform residents, of when large turf cutters etc. were using the road. Residents should be encouraged to keep documentary evidence, report bad road conditions to ERYC, and reminded that ERYC are liable for damage caused to vehicles. In-Turf to be invited to next PC meeting.

175.6 To Agree Finance

a. Current Financial Position:

- i. Transaction Reports, receipts and payments from 18.11.2019 to 20.01.2020
One receipt was confirmed for £8.72, a refund from ERYC Street Lighting.
Six payments were confirmed totalling £1,191.98. £923.50 of this was refunding to Groundwork the unused part of the grant for the Neighbourhood Plan.
- ii. Summary of Receipts and Payments
The Clerk showed the report to Councillors. All cost centres and codes are itemised separately, along with their budgeted figure.
- iii. Bank Reconciliation
The current bank balance stands at £20,177.44, and this agrees with the accounts reconciliation figure.
- iv. Asset Register
There were no new entries to the asset register.

b. To receive financial information and consider decisions:

- i. Precept Acceptance
An email from ERYC dated 20.12.19 confirmed that the Precept will be £10,000 for 2020-2021.
- ii. Clerk's salary.
The Clerk is arranging for ERVAS payroll services to assist with this.
- iii. To discuss applying for grants for Village Hall Extension
The Clerk gave information about Non Profit Growth, an organisation who will write bids for grants on our behalf. It will cost £5,995, refundable if no grant is secured. The Councillors expressed the need to do due diligence on this organisation. The Clerk will make more enquiries about the average size of grants achieved, success rate, and to contact other organisations who have used them.

175.7 Planning

a. applications since last meeting

19/04128/PLF Partial conversion of existing storage building to create an amenity block for adjacent caravan site (retrospective application).
Allerthorpe Lakeland Park, Melbourne Road, Allerthorpe

b. decisions since last meeting.

- (i) 19/03766/TCA Fell 1 Silver Birch tree due to excessive height and shading and low amenity value, it presents potential danger to surrounding properties if damages or blown over.
Stone Beck, Back Lane, Allerthorpe *Approved 13/12/2019.*
- (ii) 19/03068/PLF Erection of two buildings comprising a total of 7 workshop and Trade units (Use Class B2, B2, and B8) with integrated office accommodation and associated infrastructure.
Broadhelm Business Park, Broadvale Close, Barmby Moor. *Approved 05/12/19*
- (iii) 19/02610/PLF Erection of a detached dwelling and demolition of existing buildings.
Land North East of Coney Slack, Back Lane, Allerthorpe. *Refused 26/11/2019*

- (iv) 19/03861/PLF Construction of extensions to dormer window in roof at rear.
Victoria Lodge, Back Lane Allerthorpe. *Pending*

175.8 Landbids

The Clerk requested information from ERYC Local Planning Dept. about landbids in our area (see last meeting's minutes 174.8). There are two, see appendix 1. There are no concerns about 931, but the Council asked the Clerk to express Parish Council concerns to ERYC about 1162, as it is outside the village envelope and doesn't correspond to Allerthorpe Neighbourhood Plan.

175.9 Hagg Bridge

Hagg Bridge, on the road between Melbourne and Sutton on Derwent, is due to close for 6 months whilst a new bridge is built. This is going to cause extra traffic coming through Allerthorpe. Traffic calming measures were discussed, such as temporary chicanes. It was noted that a traffic survey was completed by ERYC last year and will not be repeated for 5 years, so it is unlikely that anything will be approved before then.

175.10 Children's Playground

The Chairperson was wondering whether any land was available to build a children's playground in the village. Councillors said they would ask around and look for possibilities.

175.11 Allerthorpe Golf Club Redevelopment

There was nothing to report.

175.12 Parish Council Website

The new website is now live. The Clerk showed the home page to the meeting. There are still some updates to do, but it is hoped that members of the Council will learn how to add content, and be responsible for their own areas. Mrs Metcalfe is to arrange a lunchtime training session, at Phoenix Software, with the creator of the website.

175.13 Village Hall and Parish Council Meetings

The idea was put forward to merge the two meetings. However, a solicitor has advised that this is not possible as the Village Hall is a charity and must have its own bank account and meetings not open to the public and press. It was decided to continue with the management meetings but to have separate groups for organising events and managing building works.

175.14 Neighbourhood Plan

A final decision statement has been received from ERYC confirming that from 08.01.2020 the Allerthorpe Neighbourhood Plan 2019-2034 will be part of the East Riding Development Plan in accordance with Regulation 19 of the Neighbourhood Planning (General) Regulations 2012. (see appendix 2)

175.15 Emergency Plan

The final draft of the Emergency Plan is now complete. Councillors are asked to keep a copy at home. There will also be a box in the Village Hall containing two copies, maps etc. The Clerk will send a copy to ERYC.

175.16 Western Parishes Liaison Meeting

The Clerk and Ms Forster attended the meeting. There was much discussion about the closure of Hagg Bridge and the poor state of local roads. The next meeting is scheduled for 15th April, venue yet to be decided.

Following this, Mr Wilkinson mentioned the Allerthorpe grit bins. The Clerk will check the state of the grit and bins and take action if necessary.

175.17 Date of next Meetings

30 th March 2020	Committee meeting
4 th May 2020	Annual Parish Meeting
1 st June 2020	AGM and Committee Meeting

Meetings will start at 7.30.

Meeting Closed at 21.25pm.

Signed Date

ALLERTHORPE VILLAGE HALL TRUST
Registered Charity No: 1046753

175. VH 1 Present & Apologies

Present:

Laura Brennan	Chair
Andy Peters	Vice Chair
Angela Batty	Parish Councillor
Bev Butler	Parish Councillor
Noel Brennan	Parish Councillor
Clare Metcalfe	Parish Councillor
Jane Smith	Clerk

Apologies:

Debbie Forster	Parish Councillor
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175.VH 2 Declarations of pecuniary and non-pecuniary interest including any dispensations of pecuniary interest:

None declared

175.VH 3 Minutes of Previous Meeting

The minutes of the meeting 174 held on 25^h November 2019 were agreed as a true record, with the exception of item 174.VH4 point 1. The bank balance stood at £14,895, and not £18,975 as stated.

175.VH 3a Matters arising

None

175.VH 4 Finance Report

- Mrs Butler reported that the bank balance now stands at £17,527.72 This includes the money yet to be sent to Marie Curie.

175.VH 4a

- The changeover of signatories for the Barclays account has still not been completed. Mrs Butler has contacted the solicitor who will help us to progress this.
- We will delete the following signatories from the Village Hall bank account: Ken MacLeod, David Lambert.
- We will add the following signatories to the Village Hall bank account: Jane Smith, Beverly Butler, Clare Metcalfe, Laura Brennan

174.VH 5a Hall Maintenance and Cleaning

- The kitchen roof leaks during bad weather. The moss has been removed from the roof and a sealant will be painted on once the roof is dry.
- Cleaning – now leave a list for the cleaner.
- Heating – Heating now on a timer – working well.

174.VH 5b Hall Usage & Fundraising

Regular Hirings –

- Tues: 1.30-4.00 painting
7.00-8.30 yoga
- Wed: 9.15-10.15 yoga
- 6.00-7.00 pilates
- Thurs:10.00-3.00 Loosends (monthly)
2.00-4.00 U3a History (monthly)
- 6.30-7.30 yoga
- Fri: 9.30-12.30 embroidery (fortnightly)
- Sat: 10.00-11.00 yoga

175.VH 6 Future Developments

Searching for grants – see 175.6 above.

175.VH 7 Next meeting

Next village hall committee meeting Monday 16th March, 2020.

Next Village hall trust meeting Monday 30th March 2020.

Meeting Closed at 21.25 p.m.

Signed Date