



ALLERTHORPE PARISH COUNCIL

Unconfirmed Minutes of the Parish Council Meeting No 193 held in Allerthorpe Village Hall on Wednesday 17th March 2023 at 7.45pm.

Present:

Debbie Forster	Chairperson
Sim Wilkinson	Vice Chairperson
Mike Sutton	Parish Councillor
Kevin Wright	Parish Councillor
Lesley Mace	Parish Councillor
Chris Mace	Parish Councillor
Jane Smith	Parish Clerk
Leo Hammond	Ward Councillor

193.1 Apologies and Welcome

Clare Metcalfe	Parish Councillor
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There were 9 members of the public present. There were no members of the press present.

Ms Forster welcomed everyone.

193.1a Pre-meeting submission by parishioners in attendance

Issues with road surface on Waplinton Lane – see 193.9 below.

193.2 Declarations of pecuniary and non-pecuniary interests, including any dispensations of pecuniary interest

None

193.3 Declarations of Acceptance of Office and Register of Members Interests

Council members completed and signed the forms. The declarations of acceptance of office were signed and witnessed.

193.4 To discuss and apportion Council responsibilities:

To be discussed at next meeting.

193.5 To confirm minutes of the previous meeting:

192. 29th March 2023. The minutes of the meeting were accepted as a true record, proposed by Mr Wilkinson, seconded by Mr Sutton and signed by the Chairperson.

193.6 To Agree Finance

a. To set a spending plan.

Mrs Smith showed councillors a draft spending plan. (see appendix 1.) Blue figures represent non-negotiable amounts. Allocated spending has been estimated as being 10% greater than last year's figures. It was decided to allocate £5,000 to potential legal expenses. The spending plan was proposed by Ms Forster, seconded by Mr Sutton and agreed unanimously.

b. Current financial position

i. Transaction reports, receipts and payments, 01.04.2023-28.04.2023.

There were two receipts during this period totalling £6,750: The first of two precept payments; a grant of £250 towards Coronation celebrations.

Seven payments totalling £12,225.17 were made during this period: 1 net salary payments for the Clerk; 1 to payroll services; 1 to HMRC; 1 office supplies purchase; 1 annual payment for the Parish News insert; 1 annual payment for ERNLLCA; 1 donation of £11,000 towards the Village Hall building fund.

ii. Summary of receipts and payments. 01.04.2022-28.04.2023

Total receipts are £6,750

Total payments are £12,225.17

iii. Bank reconciliation: On 13.01.2023 the bank balance was £15,848.04.34

iv. Asset register. There are no changes from the last meeting. The clerk will now split the asset register between the Parish Council and the Village Hall.

New signatories: It was agreed that the Clerk, Mrs Metcalfe, Ms Forster, Mr Wilkinson and would be signatories on the Barclays Bank account.

193.7 Planning

applications since last meeting

There have been no applications since the last meeting

decisions since last meeting

There have been no decisions since the last meeting.

193.8 Allerthorpe Golf and Country Park

The Clerk reported that an address on the Country Park had appeared on the electoral role, and queried whether this meant that there were residents living permanently on the site. Mr Hammond thought it might be the address of the house near the clubhouse, however he will contact ERYC to do a register check.

193.9 Waplinton Lane

The state of the road surface on Waplinton Lane has been of considerable concern to residents, many of whom attended this meeting. Huge potholes have been temporarily filled in with stones and loose asphalt by ERYC highways. The amount of lorries using the lane have made this a totally unsuitable repair. Once the water on the lane dried up, there was unacceptable amounts of dust.

Mr Hammond has seen the road and is in contact with Highways to press for a permanent resurfacing. It has raised other issues of who owns that part of the highway. ERYC are setting up a formal investigation into the matter. Highways will submit a case for capital funding, but this can only be funded by ERYC if it is owned by them. Ms Forster assured the residents present at the meeting that the Parish Council will work with them.

The Clerk will set up a Waplinton Lane group email to keep residents informed of developments.

193.10 Trespass Group

Ms Forster reported that the original solicitor has retired and a new one has been appointed. The solicitor acting for Mr Knowles (owner of Allerthorpe Golf and Country Park) has asked for a 3 month delay.

193.11 Village Hall

Mr Sutton reported that the building work to replace the existing kitchen with a larger kitchen and storeroom is on track to be completed by the end of June. There has been a successful bid for £10,000 to cover the VAT. Mr Sutton and the committee are working to secure other bids to enable the disabled toilet to be remodelled, and for a damp-proof course to be done in the main hall. Hopefully all these can be done at the same time so that the Hall can then be available for hire without further disruption.

193.12 Community Speedwatch

Mr Wright reported that the monitoring of traffic in Allerthorpe had begun again, although more volunteers are needed. The Clerk said she would put information in the next issue of the Parish News.

Mr Wright also thought an incentive might be to have a supper for volunteers, similar to the grasscutters supper. He would be willing to do the cooking.

193.13 Village Walkabout Taskforce

Mr Sutton reported that he had accompanied the officer from ERYC in the walkabout round the village identifying areas in need of attention or repair. A report has already been received by the Clerk, showing which tasks can be completed by the taskforce and which have been passed on to other departments.

193.14 Date of next meeting

The following date was agreed:

Annual Parish Meeting 31st May 2023 *(at the time of writing the minutes, due to unforeseen circumstances, this date been changed to 14th June, 2023 at 7pm)*

193.15 Meeting Closed

21.00.

Draft Spending Plan 2023-24

Precept Initial 50% payment Final 50% payment	12,000	13,000	General Admin Ernlca Subscription Office expenses Microsoft subscription Dell Premium Support Parish News Scribe software licence Scribe yr end check Village Hall hire Website Staff training Gifts to retiring councillors & auditor	248.00 273.00 00.00 00.00 64.00 129.00 39.00 213.00 180.00 15.00 <u>60.00</u>	287.00 300.00 80.00 68.00 68.00 142.00 43.00 234.00 198.00 100.00 70.00
				1,221	1,590
VAT claimed back	685	217	Clerks Salary & Payroll Clerk's net salary Tax to HMRC Payroll services	5,238 1,341 <u>70</u>	7040.00 inc tax 77.00 7,117
Grant		250	Village Hall Donation to VH Extension Fund Flagpole	00.00 00.00	11,000
Platinum Jubilee Gifts	30		Village Infrastructure Plants & Horticulture Defibrillator Maintenance Platinum Jubilee gifts	150.00 00.00 <u>180.00</u>	500 100 000 600
			Insurance Came & Co Combined Insurance		1349.00 VH 391.00 PC 1740
	30		Legal expenses Potential Loan to VH		?? (5,000.00)
			Maintenance contracts ERYC street lighting	<u>630</u>	700
Receipts for the Year	12,745	13,467	Payments for the year	10,220	22,747
Opening Cash in Hand	00.00	00.00	Closing cash in hand	00.00	00.00
			VAT claim back	217	250
Opening balance	<u>18,634</u>	20,942	Closing balance	<u>20,942</u>	11,662
	<u>31,379</u>	34,409		<u>31,379</u>	34,409

Signed Date