

**ALLERTHORPE PARISH COUNCIL**

**Confirmed Minutes of the Parish Council Meeting (No 171) held in the  
Village Hall  
on Monday 20<sup>th</sup> May 2019 at 8.00pm**

**Present:**

Laura Brennan	Chair
Andy Peters	Vice Chair
Bev Butler	Parish Councillor
Debbie Forster	Parish Councillor
Noel Brennan	Parish Councillor
Clare Metcalfe	Parish Councillor
Jane Smith	Clerk
Mike Stathers	Ward Councillor

3 members of the public

**171.1 Apologies and Welcome**

Angela Batty

The Chairman welcomed those present.

*Mike Stathers had to attend another appointment, therefore some planning matters were discussed with him at the beginning of the meeting. They will be minuted under 171.8.*

**171.1a Pre-meeting submission by parishioners in attendance:**

A parishioner expressed concern about the lack of correct planning permissions obtained before the sewer pipe from The Golf Club site was put through the village. He felt that the correct process had been subverted and therefore the ERYC planning committee should defer a decision until these matters are clarified.

**171.2 Declarations of pecuniary and non-pecuniary interests, including any dispensations of pecuniary interest:**

Mrs Metcalfe is an employee of Phoenix Software, to be discussed in Minute 171.7a(iii)

**170.3 To confirm minutes and notes of the previous meeting**

The minutes of meeting 170 held on 25<sup>th</sup> March 2019 were accepted as a true record, proposed by Mrs Butler, seconded by Mrs Smith (who was a councillor at the time) and signed by the Chair.

**171.3a Matters arising:**

None

**171.4 General Information/Correspondence**

- Councillors were asked if they would like to be considered for membership of the ERNLLCA Executive Committee. All declined.
- My Account – information for Town and Parish Councils. Individuals will be able to access forms from ERYC to facilitate contacting various departments of the Council.  
**Mr Peters will include the information in the next Parish News.**
- Merchant Navy Day 3<sup>rd</sup> September 2019– It was decided not to purchase a flag to celebrate this day.

### 171.5 To Agree Finance

#### a. Current Financial Position:

##### i. Financial Statement April 2019- May 2019.

There were no income payments. Six payment items were confirmed, totalling £1,187.23. The BT Broadband monthly payments of £44.99 were thought to be high. **Ms Forster will look for cheaper options.**

The current bank balance stands at £15,647.49

##### ii. Budget Status – The Clerk will draft a budget, allocating funds to various cost centres. This will then be discussed at the next meeting.

##### iii. Asset Register - There have been no changes since the last meeting. It was decided to delete items that may not be in use any more e.g. the lawn mower. A member of the Church committee present in the room was asked about the ownership of the ride-on mower used to cut the grass in the Church yard. He will report back.

The lack of clarity of documents shown on the overhead projector was discussed. **Ms Forster will contact 'Wall of Sound' for a professional opinion.**

### 171.5 b To confirm payments and receipts:

The committee confirmed payment of the items in minute no:171.5a.i

### 171.5 c To decide on bank account signatories

It was unanimously decided that the signatories will be: Mrs Smith, (Clerk), Mrs Brennan, (Chair), Mrs Metcalfe and Mrs Butler. The Clerk will contact Barclays to arrange.

### 171.5 d Clerk's contract

The committee were informed that the Clerk is not allowed to be paid for 12 months because she has recently been a Parish Councillor. Nevertheless a contract of employment must be in place. The Clerk has a model contract from ERNLLCA and will liaise with **Mr Brennan to complete it.** Mr Peters said that the previous Clerk's contract was for 10 hours per week.

### 171.6 To allocate councillor responsibilities

**171.6 a Emergency Plan.** **Mr Peters will give more details of the current plan at the next meeting.**

**171.6 b Neighbourhood Plan.** **Mr Peters will continue to be responsible for this.**

**171.6 c Planning.** **Mrs Butler will continue to be responsible for this. (see minute no: 171.7c)**

**171.6 d Website.** The general feeling was that the current Parish Website is outdated, it is difficult to upload information on to it, and it cannot be accessed by smartphone. **Mrs Metcalfe will investigate if it can be improved or another website purchased.**

**171.6 e Neighbourhood Watch scheme.** **Mr Peters will continue to be responsible for this.**

**171.6 f Fund Raising.** It was agreed that all councillors should be involved.

**171.6 g Grant Applications.** **Ms Forster agreed to look into this.**

**171.6 h HR.** **Mr Brennan will be responsible for this when required.**

**171.6 i Flag flying.** **The Clerk will ask Mr Douglas if he will still take responsibility for this.**

### 171.7 Planning

#### 171.7 a To consider applications since last meeting

(i) 19/01052/PLF Change of use from private living space to bed and breakfast accommodation. The Plough Inn. **No objections**

(ii) 19/01146/PLF Erection of single storey extension to rear, detached garage with office space above and creation of new vehicular access. Fir Tree Cottage, Main Street, Allerthorpe.

**No objections**

(iii) 19/00915/PLF External alterations to existing warehouse unit to create office, creation of additional car parking spaces and siting of temporary welfare unit. Phoenix Software

**No objections**

**171.7 b. To receive decisions since last meeting**

(i) 18/30506/CONDET. Submission of details required by Condition 6 (hard and soft landscaping); 8 (bin/equipment store); 11 (Construction Environmental Management Plan and Wildlife Enhancement Plan) and 12 (Archaeology) of planning permission 18/00337/PLF. Land west of Fouracres.

**Approved**

(ii) 19/00238/STPLF. Laying of private sewer to serve holiday park permitted by APP/E2001/W/16/3151708 at Allerthorpe Golf and Park Retreat.

**Deferred until 20<sup>th</sup> June  
ERYC planning committee meeting.**

(ii) 19/00507/TCA. Tree removal (Conifer, Birch), Tree reduction (Hawthorn, Rowan, Acer) Derry Gariff, Main Street, Allerthorpe.

**Approved**

(iii) 19/005586/STPLF Hybrid application consisting of Full Planning Permission for:

- a) Change of land use for siting of an additional 75 holiday static caravans;
- b) Construction of outdoor sports pitches, golf training area, attenuation pond and alterations to internal access road;
- c) Outline permission for erection of extension to existing clubhouse to provide Spa, gym, indoor sports facilities.

Allerthorpe Park Golf Club

**Pending**

(iv) 19/30079/CONDET Submission of details required by Condition 22 of planning permission 15/03678/STPLF.

**Pending**

(v) Construction of electrical substation to serve Allerthorpe Golf and Park Retreat.

**Pending**

**c. Other planning matters**

See below

**171.8 Allerthorpe Golf Club Redevelopment**

**171.8a Sewage Pipeline application & Trespass group update**

Mike Stathers indicated that he would press for a deferment of the decision at the next ERYC planning meeting. The focus should be on the validity of the original decision to allow the sewer to be put through the village.

The sewer pipe was originally planned to go through fields to the treatment plant on the A1079. One of the landowners, who was present at the meeting, told the Parish Council that he and the other land owners had never been approached by Park Leisure in this regard.

**171.8b Hybrid Application from Park Leisure**

Ms Forster has been in touch with a planning consultant who has identified some issues. We await his report.

It was proposed by the Chair, seconded by Mrs Butler and unanimously agreed that a proportionate amount of the funds held in the Parish Council bank account could be spent on legal advice and other professional services. A more detailed analysis will be put to the Council at the next meeting.

**171.8c Park Leisure Liaison Meetings**

It was decided that Ms Forster will be the new Parish Council representative on the Park Leisure Liaison Committee.

**171.9 Neighbourhood Plan**

As reported at the last meeting, there have been two objectors to the Neighbourhood Plan and 54 supporters.

Mr Peters said the Diocese of York, one of the objectors, owns a plot of land next to the 1079 and want a development there to be seen as part of Pocklington Business Park. Mr Stathers said he would contact forward planning at ERYC to check if such a change of boundaries would be allowed.

Mr Peters said that following discussions with ERYC we have now got 4 quotes from which the ERYC can appoint an examiner.

**171.10 Annual Meeting, Monday 3<sup>rd</sup> June, 8pm**

An opportunity for Parishioners to meet the new Parish Council members, and put forward any questions. Mr Peters will give an update on the Neighbourhood Plan. Mrs Smith will make the plans for the Village Hall available.

Mrs Smith will produce a flyer. Mrs Butler and Mrs Smith will deliver them.

**171.11 To complete paperwork**

All Parish Councillors, with the exception of Mrs Batty, completed the Declaration of Acceptance of Office and the Register of Members Interests. The Clerk will contact Mrs Batty to arrange signing and witnessing of her papers. She will then send the papers to electoral services at ERYC.

**171.12 Date of next Meetings**

3 <sup>rd</sup> June 2019	Annual Parish Meeting
29 <sup>th</sup> July 2019	Committee meeting
30 <sup>th</sup> Sept 2019	Committee meeting
25 <sup>th</sup> Nov 2019	Committee meeting

**Meeting Closed at 21.42 pm.**

Two members of the public left the meeting.

Signed ..... Date .....

**ALLERTHORPE VILLAGE HALL TRUST**  
**Registered Charity No: 1046753**

**171.VH 1 Present & Apologies**

Present: Laura Brennan	Chair
Andy Peters	Vice Chair
Bev Butler	Parish Councillor
Debbie Forster	Parish Councillor
Noel Brennan	Parish Councillor
Clare Metcalfe	Parish Councillor
Jane Smith	Clerk

1 member of the public.

Apologies: Angela Batty

**171.VH 2 Declarations of pecuniary and non-pecuniary interest including any dispensations of pecuniary interest:**

None declared

**171.VH 3 Minutes of Previous Meeting**

The minutes of the meeting 170 held on 28<sup>th</sup> March 2019 were agreed as a true record.

**171VH 3a Matters arising**

None

**171.VH 4 Finance Report**

- Mrs Butler reported that the bank balance is now over £11,500 in credit.
- Mr Lambert has resigned from the Treasurer's post. Mrs Butler has taken over, and has started using the Scribe accounting system.  
Mrs Smith, Mrs Butler and Mrs Metcalfe are to become signatories on the Village Hall bank account. Mr Lambert will stay on and Mr Macleod and Mr Wilkinson will be taken off.
- It was decided to review payments for renting the hall before the new term in September.

**171. VH 5 Hall Maintenance**

- The fire alarm battery has been replaced.
- The hall continues to be cleaned fortnightly (Tues am). Some 'wet floor' signs have been purchased.

**171.VH 6 Hall Usage & Fundraising**

- **Regular Hirings –**

Allerthorpe Parish Council Meeting 171

Tuesday - Art Group all day, Yoga evening

Wednesday – Pilates evening

Thursday – Loose ends (monthly), Yoga evening

Friday – embroidery (fortnightly).

- **Future events**—Sat. 8<sup>th</sup> June Church Plant Sale
- **Fundraising**- Sun. 7<sup>th</sup> July 1-4pm Summer Lunch at Mr & Mrs Metcalfe's house. Tickets £15.00 per adult, children free. RSVP by 22<sup>nd</sup> June. Proceeds to Village Hall extension fund.

**171. VH 7 Future Developments**

- **Proposed kitchen extension:** Ms Forster will pass on information from Shiptonthorpe re applying for grants.
- **New Committee Members:** It was agreed that new members would be welcome to join the committee, a note will be put in the Parish Magazine.

**171.VH 8 Next meeting**

15<sup>th</sup> July 2019, 7.30 p.m.

**Meeting Closed** at 21.55 p.m.

Signed ..... Date .....