

**ALLERTHORPE PARISH COUNCIL**

**Unconfirmed Minutes of the Parish Council Meeting (No 174) held in the  
Village Hall  
on Monday 25<sup>h</sup> November 2019 at 7.30pm**

**Present:**

Laura Brennan	
(for latter half of meeting)	Chair
Andy Peters	Vice Chair
Bev Butler	Parish Councillor
Debbie Forster	Parish Councillor
Noel Brennan	Parish Councillor
Clare Metcalfe	Parish Councillor
Angela Batty	Parish Councillor
Jane Smith	Clerk

2 members of the public

**174.1 Apologies and Welcome**

No apologies.

Ms Forster took the Chair in the temporary absence of the Chairman. She welcomed those present.

**174.1a Pre-meeting submission by parishioners in attendance**

None.

**174.2 Declarations of pecuniary and non-pecuniary interests, including any dispensations of pecuniary interest**

None

**174.3 To confirm minutes and notes of the previous meeting**

The minutes of meeting 173 held on 30<sup>th</sup> September 2019 were accepted as a true record, proposed by Mrs Butler seconded by Mrs Metcalfe and signed by Ms Forster.

**174.4 General Information/Correspondence**

- a. Letter from East Cottingham Parish Council re road closure, Hagg Bridge. It was decided to send a letter in support of the Parish Council's concern at the length of time the road will be closed in order to repair the bridge.
- b. Review of Polling Districts. The Council agreed that the Allerthorpe boundary should remain the same as it forms the boundary specified in the Neighbourhood Plan.
- c. The Clerk informed the Council that the company who provides the Parish Council insurance has changed its name to J. Gallagher Insurance Brokers Ltd.
- d. The next Western Parishes Liaison meeting is on 22<sup>nd</sup> January. Ms Forster will accompany the Clerk.

**174.5 To Agree Finance**

**a. Current Financial Position:**

- i. Transaction Reports, receipts and payments from 26.09.2019 to 18.11.2019  
Eleven payments were confirmed totalling £3,783.74.  
£2,601.50 of this was Neighbourhood Plan expenses which are covered by a grant.  
There have been no receipts during this period.

ii. Summary of Receipts and Payments

The Clerk showed Councillors the report, where all cost centres and codes are itemised separately, along with their budgeted figure.

iii. Bank Reconciliation

The current bank balance stands at £20,891.33, and this agrees with the accounts reconciliation figure. This includes the last precept payment.

iv. Asset Register

There were no new entries to the asset register.

v. Clerk's Salary from April 2020

The Clerk hasn't been able to take a salary due to her being a Parish Council Member until April 2019. It was unanimously decided to pay her for 40 hours per calendar month at £12.39 per hour from April 2020.

vi. Precept for 2020-2021

It was unanimously decided to increase the Parish Precept to £10,000. This is a £2,000 rise from last year. Although the bank balance is healthy, a small rise is required to employ a Clerk.

vii. Funding Village Hall Extension

It was decided to look for companies who will assist in applying for grants, as Council Members and the Clerk have very little time to do this. The Village Hall kitchen is in a bad state of repair, and needs quite urgent work.

## 174.6 Planning

a. applications since last meeting

19/03766/TCA Fell 1 Silver Birch tree due to excessive height and shading and low amenity value, it presents potential danger to surrounding properties if damaged or blown over.

Stone Beck, Back Lane, Allerthorpe  
NO OBJECTIONS

*Pending*

b. decisions since last meeting.

- (i) 19/03009/PLF Erection of single storey extensions to side and rear.  
Portland House, Waplington Lane, Allerthorpe *Approved 11/11/19*

- (ii) Erection of two buildings comprising a total of 7 workshop and Trade units (Use Class B2, B2, and B8) with integrated office accommodation and associated infrastructure.  
Broadhelm Business Park, Broadvale Close, Barmby Moor. *Still Pending*

- (iii) Erection of single storey flat roof side extension including roof terrace.  
Lake Lodge, Waplington Lane, Allerthorpe. *Approved 20/9/19*

- (iv) Erection of a detached dwelling and demolition of existing buildings.  
Land North East of Coney Slack, Back Lane, Allerthorpe. *Still Pending*

a.

- (i) 19/30252/CONDET Submission of details required by Conditions 2 (soft landscaping), 3 (above/below ground services), 4 (tree protection measures) and 5 (discharge of surface and foul water). *Still Pending*
- (iv) 9/005586/STPLF Hybrid application consisting of Full Planning Permission for:
  - a) Change of land use for siting of an additional 75 holiday static caravans;
  - b) Construction of outdoor sports pitches, golf training area, attenuation pond and alterations to internal access road;
  - c) Outline permission for erection of extension to existing clubhouse to provide Spa, gym, indoor sports facilities.Allerthorpe Park Golf Club *Withdrawn*

#### **174.7 Allerthorpe Golf Club Redevelopment**

It has been confirmed by ERYC that the Allerthorpe Golf Club site is now up for sale.

- a. Trespass Group Update  
The Group are continuing with their action against Park Leisure, but for a damages claim, not trespass.
- b. Hybrid App  
This application has been withdrawn.

#### **174.8 Local Plan**

Ms Forster informed the Committee that the East Riding are now considering the 2020-2029 Local Plan. She believes there have been 800 land bids, half of which have been rejected. Ms Forster asked the clerk to write to John Craig, head of the Local Planning team, to ask how many bids have been submitted in our area.

#### **174.9 Neighbourhood Plan**

Mr Peters gave individual copies of the final version of the Neighbourhood Plan to the Committee. These are to be distributed to every household in our Parish with an attached letter reminding people to vote in the referendum on 12<sup>th</sup> December. If more than 50% of the voters agree then the plan will be accepted.

The plan has been completed using money from grants, so there has been no expense to the village.

The Committee unanimously thanked Mr Peters for all the work he had put into the Neighbourhood Plan.

#### **174.10 Emergency Plan**

Mrs Batty said that there has been no response from flyers delivered round the Parish asking if anyone had skills or equipment that might be useful during an emergency.

Mr O'Gram has offered his fold yard at The Gables as a second assembly point.

#### **174.11 Parish Council Positions**

Mr Peters handed in his resignation to the Chairman as he is soon to move away from the village. A small presentation to Mr Peters followed, with Councillors saying how much they appreciated his hard work and valuable contributions.

Mr Simeon Wilkinson's co-option on to the Parish Council was unanimously agreed by the Council.

**174.12 Date of next Meetings**

27<sup>th</sup> Jan 2020

Committee meeting

30<sup>th</sup> March 2020

Committee meeting

Meetings will start at 7.30.

**Meeting Closed at 20.40pm.**

Signed ..... Date .....

**ALLERTHORPE VILLAGE HALL TRUST**  
**Registered Charity No: 1046753**

**1734VH 1 Present & Apologies**

Present:

Laura Brennan	Chair
Andy Peters	Vice Chair
Angela Batty	Parish Councillor
Bev Butler	Parish Councillor
Debbie Forster	Parish Councillor
Noel Brennan	Parish Councillor
Clare Metcalfe	Parish Councillor
Jane Smith	Clerk

Apologies:

None

**174.VH 2 Declarations of pecuniary and non-pecuniary interest including any dispensations of pecuniary interest:**

None declared

**174.VH 3 Minutes of Previous Meeting**

The minutes of the meeting 173 held on 30<sup>th</sup> September 2019 were agreed as a true record.

**174.VH 3a Matters arising**

None

**174.VH 4 Finance Report**

- Mrs Butler reported that the bank balance now stands at £18,975. The total income since April stands at £4885.
- A DD transaction for £31.16 per month to 'Business Stream' has been set up by persons unknown. Mrs Butler to investigate.
- The changeover of signatories for the Barclays account has still not been completed. Mrs Smith has been in touch with the Charity Commission and has made sure that the only Trustee registered with them is the Parish Council, with Mrs Smith as a contact. Mrs Butler will contact the solicitors again.

**174.VH 5a Hall Maintenance, Bookings and Cleaning**

- Maintenance – Rear door lock sometimes jams in its housing. Mrs Smith will ask Mr Lambert to investigate and fix.
- Bookings – New booking -U3A history group on last Thursday of the month. We will communicate with all the renters and ask them to put up their own tables prior to using the hall.
- Cleaning – we will ask all renters to leave the floor as clean as it is when they arrive.
- Heating – We will arrange to have the heating on for longer during the Winter months, especially for the Yoga classes.

The heaters have a sophisticated timer system that we should be able to utilise. Mrs Smith and Mr Howard Smith to study the user manuals.

## **174.VH 5b Hall Usage & Fundraising**

### **Regular Hirings –**

- Tues: 1.30-4.00 painting  
7.00-8.30 yoga
- Wed: 9.15-10.15 yoga  
6.00-7.00 pilates
- Thurs: 10.00-3.00 Loosends (monthly)  
6.30-7.30 yoga
- Fri: 9.30-12.30 embroidery (fortnightly)
- Sat: 10.00-11.00 yoga

### **Fundraising**

Future events-

Christmas Fair: 7<sup>th</sup> December. Mrs Hawley, Mrs Butler, Mrs Metcalfe and Mrs Brennan have been working hard making all the arrangements for the Fair.

Wreath making course: Monday (evening) 2<sup>nd</sup> December

Gin Tasting Evening: 8<sup>th</sup> February 2020.

### **174.VH6 Future Developments**

Searching for grants – see 174.5a vii above.

### **174.VH 7 Next meeting**

Next village hall committee meeting Monday 13<sup>th</sup> January, 2020.

Next Village hall trust meeting 27<sup>th</sup> January 2020.

**Meeting Closed** at 21.00 p.m.

Signed ..... Date .....